



## RACKET CONTROL



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# RACKET CONTROL GUIDELINES

The LOC is responsible to:

- provide a special area for the Racket Testing, which will be conducted according to the rules and regulations of the ITTF, as described in the section below.
- cooperate with one member of the Referee team, who will be the responsible official to manage and supervise the Racket Testing.
- cooperate with the ITTF URC to make all the necessary preparations for the Racket Testing.

The ITTF is responsible to:

- provide the equipment for the testing. The LOC may be asked to refund the ITTF 50% of the shipment costs.

The LOC is responsible to ensure that the following requirements are met:

## Call area

Room size and equipment:

- Minimum 30 m2 for a tournament with a maximum 8 competition tables
- Well lit
- 230V plug
- Locker of about 0.25m2 with key
- Internet connection
- 5 tables 120 x 80cm per 8 competition tables
- 1 table tennis table per 8 competition tables for ball selection
- Depending on the system:
  - Use of one match ball: boxes for 3 balls: 3 per competition table
  - Multi-ball system: baskets for 30 balls: 2 per competition table
- 1 cupboard for rackets, which have been tested and will be collected by players later
- 3 clipboards per competition table
- Office material (e.g. pens, paper, highlighter etc)
- 2 large bins

The assigned referee team should have the following continuous information:

- A pigeonhole provided with 2 sets of all communications to associations, players or officials
- Updated playing program and changes
- Final list of participants with their numbers and associations
- Results
- TV-transmitted or recorded matches

### Preparation of facilities and volunteers

- Provide, equip and deliver the necessary facilities at least 3 days before the competition starts so that the assigned referee can set up the room and train the volunteers. Usually two days before the event starts, voluntary tests are done at the request of the players.
- Appoint a contact person (with e-mail address), who will deal with any issue regarding racket testing as requested (e.g. devices, copies, facilities, volunteers, contact with the referee etc.).
- Appoint a number of volunteers for racket testing, so that 3 volunteers are present at all times in the VOC testing room.
- Help prepare and copy all forms and announcements required for Racket Testing before the event. The assigned referee will give the LOC the final guidelines for the preparation of the documents.
- Allocate an additional RCC and call area with equipment, facilities and volunteers, in case there are 2 competition venues halls with significant distance between.

### Place of Racket Testing

Rackets will be tested in the “call area” (official place for ball selection/shirt check) before the match and in the VOC testing room, before and after the match as necessary, according to the policy and procedure established by the Board of Directors, to ensure that rackets abide by all ITTF regulations including, but not limited to, racket covering thickness, flatness and presence of harmful volatile organic compounds (VOC).

### VOC testing room

- a space of about 30 m<sup>2</sup>
- overall well-lit + 60 W table lamp
- opening window or ventilated but no air-streams
- room-temperature between 20°C and 25°C (never more)
- 230V plug
- locker of about 0.25m<sup>2</sup> with key
- locking door with key
- photocopier
- internet connection
- at least one computer
- 3-6 tables 120 x 80cm and 6-12 chairs
- 1 cupboard for rackets, which have been tested and will be picked up by players later
- office material (e.g. pens, paper, highlighter etc)
- 1 small bin, 1 large bin

### Information for participants (players, match officials)

The location of the VOC testing room should be indicated on the venue map and by:

- Numerous signs with arrows inside the venue and
- On the door of the room.

Room location:

- As close as possible to the main hall of the competition (referee's desk) and next to the call area.

### Racket Preparation Room (RPR)

At the event, a properly ventilated racket preparation area shall be provided where players attach racket coverings to their rackets. Liquid adhesives may only be used in the racket preparation area and shall not be used anywhere else at the playing venue. "Playing venue" means that part of the building used for table tennis and its related activities and facilities and public area.

#### Location

- If outside (under a roof), not exposed to rain or wind, but well ventilated.
- If inside (largely open to fresh air, well ventilated), preferably next to the practice area but not be in narrow dressing rooms or corridors.
- In both cases, access to the public is prohibited.

#### Size and equipment:

- For 20 players at the same time: at least 40 m<sup>2</sup>, 20 seats with tables
- Several bins.

#### Location indicated:

- On the venue map given to participants
- By arrows in the venue.

