



**PROSPECTUS**

<b>1 ORGANIZER</b>	1 2 3 Tel Fax E-mail Website	<b>Real Federacion Española de Tenis de Mesa</b> Calle Ferraz 16 Cp 28008 Madrid + 34 915477726 + 34 915429205 rfetm@rfetm.com <a href="http://www.rfetm.com">www.rfetm.com</a>			
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<b>3 ITTF COMPETITION MANAGER</b>	Name Tel Fax E-mail	<b>Dimosthenis MESSINIS</b> 0030 6970 2361 16 no Fax <a href="mailto:dmessin@ittf.com">dmessin@ittf.com</a>			
<b>4 VENUE</b>	1 2 3 Tel Fax E-mail Website	<b>Palacio Multiusos Guadalajara</b> Avenida del Vado N° 13 CP19005 Guadalajara + 34 949887070 <a href="http://www.guadalajara.es">www.guadalajara.es</a>			
<b>5 EVENTS</b>		<b>Men's Singles (MS)</b>	<b>mandatory event</b>		
		<b>Women's Singles (WS)</b>	<b>mandatory event</b>		
		<b>Men's Doubles (MD)</b>	<b>mandatory event</b>		
		<b>Women's Doubles (WD)</b>	<b>mandatory event</b>		
		<b>U21 Men's Singles (U21 MS)</b>	<b>mandatory event</b>		
		<b>U21 Women's Singles (U21 WS)</b>	<b>mandatory event</b>		
		<b>Under 21 Category for 2019: Born on or after January 1st, 1998</b>			
<b>6 SCHEDULE</b>	Qualification dates:	<b>20-Mar-19</b>	-	<b>21-Mar-19</b>	Main Draw dates: <b>22-Mar-19</b> - <b>24-Mar-19</b>
<b>7 SYSTEM OF PLAY</b>	Qualifications: 2 Days Groups				
<b>8 DRAW for Seeded Players/Pairs</b> (1 day before start of first stage)	Will take place on the		<b>March 19, 2019</b>	at	<b>12:00</b> hrs
	at			<b>Venue</b>	
<b>DRAW for First Stage and U21</b> (2 days before start of first stage)	Will take place on the		<b>March 18, 2019</b>	at	<b>12:00</b> hrs
	at			<b>Venue</b>	
<b>9 EQUIPMENT</b>	Nb.Tables	<b>15</b>	<b>Butterfly Europa 25</b>	<b>blue</b>	Net <b>Butterfly Europa</b>
	Nb. Practice tables	<b>15</b>	<b>Butterfly Europa 25</b>	<b>blue</b>	
	Balls		<b>DHS D40+***</b>	<b>white*** stars</b>	
	Floor		<b>Super Weaving Surface (Red)</b>	<b>red</b>	
<b>10 PRIZE MONEY</b> <b>Paid cash on site</b>	Total prize money		<b>\$30,000</b>		
	Applicable taxes		<b>26.0%</b>		<i>as per the national laws</i>
<b>11 HOSPITALITY</b>	<b>Option 1</b>	<b>Accreditation fee payment without hospitality</b> In case the participants choose Option 1 the Organizers will <b>not</b> offer an official hospitality package. The participants have to look after their own accommodation, transportation and meals. The participants will only pay the accreditation fee. Accreditation fee for the <b>players</b> is fixed to (according to the currency) <b>120.00</b> € Accreditation fee for the <b>coaches and medical staff</b> is fixed to (according to the currency) <b>120.00</b> €			
	Additional information				
	<b>Option 2</b>	<b>Hotel AC Guadalajara****</b> Av. del Ejército, 6, 19004 Guadalajara Tel. <b>+34949 24 83 70</b> Fax. Website <a href="http://www.marriot.es">www.marriot.es</a> Single room per person per day <b>170.00</b> Euro 0 Double room per person per day <b>140.00</b> Euro 0 The official hospitality package includes: <b>(3 nights minimum)</b> <input type="checkbox"/> Accommodation (full board) in the selected hotel <input type="checkbox"/> Free transportation from/to the airport, railway station/hotel/venue <input type="checkbox"/> Entry fee			
	Additional information	<b>Hotel AC Guadalajara**** 10 minutes walk from the venue</b> The official hospitality package is available only from the 18th to 25th of March 2019. Meals cannot be arranged before or after these dates. Check in to the hotel is not possible before accreditation and payment is completed. Lunch and dinner will take place in the venue.			
	<b>Option 3</b>	<b>Hotel TRIP Guadalajara</b> Avenida Eduardo Guitián 7 19002 Guadalajara Tel. Fax. Website Single room per person per day <b>145.00</b> Euro 0 Double room per person per day <b>130.00</b> Euro 0 The official hospitality package includes: <b>(3 nights minimum)</b> <input type="checkbox"/> Accommodation (full board) in the selected hotel <input type="checkbox"/> Free transportation from/to the airport, railway station/hotel/venue <input type="checkbox"/> Entry fee			
	Additional information	<b>Hotel TRIP 15 minutes by bus from the venue</b> The official hospitality package is available only from the 18th to 25th of March 2019. Meals cannot be arranged before or after these dates. Check in to the hotel is not possible before accreditation and payment is completed. Lunch and dinner will take place in the venue.			

<b>11 HOSPITALITY</b>  Option 4 Address Address Tel. Fax. Website  Additional information	<p style="text-align: center;"><b>Single room per person per day</b> <b>Double room per person per day</b></p> <p style="text-align: right;"><b>Euro 0</b> <b>Euro 0</b></p> <p>The official hospitality package includes <b>(3 nights minimum)</b></p> <ul style="list-style-type: none"> <li>■ Accommodation (full board) in the selected hotel</li> <li>■ Free transportation from/to the airport, railway station/hotel/Venue</li> <li>■ Entry fee</li> </ul>															
<b>12 TRANSPORTATION</b>	<p>from (airport name) <b>Airport Madrid-Barajas Adolfo Suarez</b></p> <p>to the selected hotel and the venue and back</p> <p>from (railway station name if any) <b>Guadalajara railway</b></p> <p>to the selected hotel and the venue and back.</p> <p>Free transportation will only be arranged when booking the full hospitality package (OHP) and if you send back your travel form in time. Please check the deadline in the Item 15.</p>															
<b>13 ROOM CANCELLATION</b>  Additional information	<p>For room cancellation after <b>March 13, 2019</b></p> <p><b>The entering association will be charged with one night costs of the official hospitality package (Option 2; Single room); this is valid for players, coaches, medical staff, accompanied persons.</b></p> <p><b>* For room changes in the room nights, after check-in, the LOC must inform the National Association concerned about the exact costs.</b></p>															
<b>14 ACCREDITATION</b>  Date and the	<table border="0" style="width: 100%;"> <tr> <td style="width: 33%; text-align: center;"><b>March 18, 2019</b></td> <td style="width: 33%; text-align: center;">from</td> <td style="width: 33%; text-align: center;"><b>10:00</b></td> <td style="width: 33%; text-align: center;">to</td> <td style="width: 33%; text-align: center;"><b>21:00</b></td> </tr> <tr> <td style="text-align: center;"><b>March 19, 2019</b></td> <td style="text-align: center;">from</td> <td style="text-align: center;"><b>10:00</b></td> <td style="text-align: center;">to</td> <td style="text-align: center;"><b>21:00</b></td> </tr> <tr> <td colspan="5" style="text-align: center;">at (location) <b>Venue</b></td> </tr> </table>	<b>March 18, 2019</b>	from	<b>10:00</b>	to	<b>21:00</b>	<b>March 19, 2019</b>	from	<b>10:00</b>	to	<b>21:00</b>	at (location) <b>Venue</b>				
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<b>15 DEADLINES</b>	<p>Final entries for singles <b>February 18, 2019</b> Seniors <b>AND U21</b></p> <p>Final entries for doubles <b>February 28, 2019</b></p> <p><b>Payment deadline March 17, 2019</b> <span style="float: right;">the full amount has to be transferred latest until that date</span></p> <p>Accommodation forms <b>February 28, 2019</b></p> <p>Travel details <b>March 4, 2019</b></p>															
<b>16 ENTRY CANCELLATION</b>  <b>Cancellations have to be sent to the Competition Manager AND the Organizers.</b>	<p>Cancellation of participation is possible till <b>March 17, 2019</b> at <b>12h</b> local time</p> <p>After this deadline, the penalty for non show policy will apply.</p> <p>For cancellations after the entry deadline (30 days before the event), a <b>cancellation fee</b> of <b>120 Euro €</b> will be charged for <b>each player, coach and medical staff.</b> (Coach &amp; Medical staff needs to pay only in case they booked the official Hotel package).</p> <p>These cancellation amounts will be added to the associations's invoice to be paid, together with the hospitality costs, to the organizers either by bank transfer or by cash on site.</p> <p style="text-align: center;"><b>Associations will not be allowed to enter future WORLD TOUR and CHALLENGE events if any cancellation fees remain outstanding.</b></p>															
<b>17 ENTRIES</b>	<p style="text-align: center;"><b>ONLINE ENTRIES ONLY</b> or <b>contact the Competition Manager</b></p> <p>For 2019 the <b>participation fee</b> for the <b>players</b> is fixed to (according to the currency) <b>12 Euro €</b></p>															
<b>18 PAYMENT</b> Name of Account Holder Name of bank Postal Address of bank Postal Address of bank IBAN number SWIFT-BIC number Bank Account Number* <small>* Even though it's included in the IBAN, we do need it separately.</small>  Additional information	<p><b>1) After receiving an invoice from the Organizing Committee</b> please send your payment by bank transfer, to:</p> <p><b>Real Federacion Española de Tenis de Mesa</b></p> <p><b>2 Banco Popular Español</b></p> <p><b>3 28008 Madrid</b></p> <p><b>4 Calle Princesa, 37 Cp 28008 Madrid</b></p> <p><b>5 ES40 0075 0349 440600394860</b></p> <p><b>6 POPUESMM</b></p> <p><b>7 0075 0349 440600394860</b></p> <p><b>2) Cash upon your arrival</b></p> <p>The payment of the full amount from each association should be done in ONE invoice. Individual payments are not possible anymore. Individual players can ask that the OC issue separate invoices.</p>															
<b>19 VISA</b>	<p>For those who would need a visa to enter into the country, please contact the organizers to get a letter of invitation at least 2 months in advance with: Full name, nationality, passport number with expiration date, address and occupation and also birthday and place of birth.</p>															
<b>20 INFORMATION FOR PLAYERS</b>	<p>By entering the event, players agree to abide by all ITTF rules and by the rules and regulations of the Organizing Committee. All entered associations, pairs and individual players agree to be under the auspices of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind. A participant's refusal of above listed coverage may be subject to suspension or dismissal from the competition.</p> <p>Doping control may be conducted in accordance with the relevant World Anti-Doping Agency (WADA) International Standards and ITTF Anti-Doping Rules.</p> <p>See the anti-doping section of the ITTF.com <a href="https://www.ittf.com/anti-doping/">https://www.ittf.com/anti-doping/</a> for more details, including the list of prohibited substances and methods in force, doping control and, if applicable, the Therapeutic Use Exemption processes.</p>															
<b>21 INFORMATION FOR PARTICIPANTS</b>	<p>In the context of betting participants shall not, by any manner whatsoever, infringe the principle of fair play, show unsporting conduct, or attempt to influence the course or result of a competition, or any part thereof, in a manner contrary to sporting ethics. Any violation of this principle shall be disciplined according to provisions of ITTF regulation 3.5.3.</p>															
<b>22 INSURANCE</b>	<p>By entering the event, each association must ensure that all delegation members have medical, travel and other appropriate insurance.</p>															
<b>23 NUMBER OF ENTRIES PER ASSOCIATION</b>	<p>According to the 2019 ITTF Challenge Directives, we have to limit the number of entries to <b>320</b> players in total.</p> <p>Only the final entries are taken into consideration by the ITTF Competition Manager and Organizers.</p> <p>Full details about entries' numbers can be found in the 2019 ITTF Challenge Directives but in general for the ITTF Challenge Series, an indicative number of entries as follows:</p> <p><b>Singles:</b> Each National Association can enter players as may deemed necessary, but the ITTF reserves the right to approve less entries than the indicative 6 per NA and 12 for the host association per gender, in case of very high number of entries.</p> <p>In these cases, a number will be guaranteed per NA and all remaining positions will be filled by WR.</p> <p>In cases of oversubscription, players for each NA will be approved by WR, unless requested differently by NA(s) prior to the entry deadline, by e-mail to the ITTF Competition Manager.</p> <p><b>Men and Women Doubles:</b> Maximum 2 pairs of 4 players per National Association (3 pairs or 6 players for the Host Association)</p> <p><b>Mixed Doubles:</b> Maximum 2 pairs or 4 players per NA (including the Host Association). Only pairs from the same NOC are allowed.</p> <p>1 pair or 2 players per NA will be first approved provided they are in the Top 24 pairs entered and an additional pair will only be approved if spots are available.</p> <p><b>U21 Singles:</b> Maximum 4 players per NA (including the Host Association). A maximum of 64 players will be approved by WR, unless requested differently by NA(s) prior to the entry deadline, by e-mail to the ITTF Competition Manager.</p> <p>For all doubles the selection is otherwise done according to the Doubles Ranking. Only the Top pairs up to the maximum numbers indicated on the WT Directives and the maximum numbers per NA as described above will be approved.</p> <p>Entries in singles and doubles will be approved based on the final number of entries and excess entries will be put on Waiting List. Please refer to the Official Documents on the World Tour section of the ITTF.com or contact the Competition Manager.</p>															