

PROSPECTUS

Issued on 19 November 2019

Updated on 26 December 2019

1. **AUTHORITY** The **2020 World Team Table Tennis Championships** will be hosted and organized by the Korea Table Tennis Association, under the auspices and authority of the International Table Tennis Federation.
2. **DATE** **Sunday 22 March 2020 to Sunday 29 March 2020**
3. **VENUE** **BEXCO**, 55 APEC-ro, U-dong, Haeundae, Busan, Korea Republic.
4. **EVENTS**

Men's Team for the Swaythling Cup	[Holder: CHINA]
Women's Team for the Marcel Corbillon Cup	[Holder: CHINA]
5. **SCHEDULE**

22 February 2020:	Draw for the First Stage , in Busan at 11:00 (Nurimaru)
22 to 25 March 2020:	First Stage
24 March 2020:	Draw for the Women's Team Final Stage (Div. 1)
25 March 2020:	Draw for the Men's Team Final Stage (Div. 1, 2, 3) Draw for the Women's Team Final Stage (Div. 2, 3)
25 to 29 March 2020:	Final Stage

Details and confirmed schedule are available on ITTF.com.

The venues will be open for practice:

 - From 19 March 2020 at 10:00h (practice hall with 38 tables).
 - From 20 March 2020 at 10:00h (main competition hall with 3 tables and second competition hall 2 with 21 tables).
6. **RULES** The Championships will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and the Special Regulations for World Championships, as modified or complemented by this prospectus.

Multi balls: The multi balls system will be implemented in the main competition hall (tables 1 to 3).
7. **EQUIPMENT**

TABLE: Butterfly Gridix blue (show courts) and Starker BS-2 blue (regular)

NET: Butterfly Europa black

BALL: DHS DJ40+ *** (plastic with seam) white

SPORTS FLOORING: Enlio Super Weaving Surface blue

All racket coverings must be of a type currently authorized by the ITTF.

8. ELIGIBILITY

The event is open to National Associations satisfying the following conditions:

- Whose membership subscriptions have been paid up to and including those for 2019.
- Have taken part with at least one player or team (an entry) in its preceding Continental Championships, including qualification tournaments, or Continental Games see Regulation 4.1.3.1.
- Nominated players have to be eligible to represent their National Associations according to Regulation 4.1.3 in the ITTF Handbook.
- National Associations with outstanding fees from previous World Championships will be required to pay the amount to the ITTF before their entries are accepted.

The list of eligible and qualified teams is available [here](#).

9. ENTRY FEES

The entry fees will be as follows:

Men's Team: **USD\$ 100**

Women's Team: **USD\$ 100**

10. ONLINE ENTRY SYSTEM

The ITTF accepts only online entries (both for preliminary and final), through the ITTF Online Entry System. This is applicable for all participants, players and non-players (i.e. Delegates, Officials).

<https://wttcentries.ittf.link/>

National Associations must use the username and password, as used for other events. For enquires on usernames and passwords please contact oes@ittf.com.

Confirmation of successful entries: An acknowledgment of the receipt of entry forms and any updates will be sent by an e-mail to the National Association's official e-mail address, as registered in the ITTF Directory. If a confirmation has not been received, the ITTF should be notified by e-mail at oes@ittf.com.

11. ENTRIES

A. PRELIMINARY ENTRIES

The intention to enter and confirm a delegation will be the first **required step** on the ITTF on-line entry system.

The opening date for the receipt of this information is **Tuesday 19 November 2019, 00:01 GMT** and the closing deadline is **Friday 13 December 2019, 23:59 GMT**.

B. FINAL ENTRIES

Final entries must be submitted on the ITTF on-line entry system by providing all necessary information.

Final entries will be open from **Saturday 14 December 2019** and the closing deadline is **Friday 17 January 2020, 23:59 GMT**.

The size of each "Official delegation" will be limited to a maximum of:

5 players per gender, 2 coaches, 1 doctor, 2 physiotherapists, 1 chief of delegation, the President of the National Association, 1 professional Press Officer, 2 delegates

(including the President, if nominated as a delegate), full committee members (other than the Chair of Committees, who will be entered as ITTF Family).

The Local Organizing Committee (LOC) guarantees that members of each "Official delegation" will stay in the same hotel.

All the "Other persons" of the Delegation must be listed separately.

I.e. Training partners, additional players and entourage staff, corresponding members of ITTF Committees, accompanying guests and others.

No additional entry is allowed after the final entry deadline, only changes or cancellations (modifications) are accepted in case of all accredited persons.

C. MODIFICATION OF ENTRIES

Modifications to the accepted entries, received after the Online Entry System is closed on the final entries' deadline (**Friday 17 January 2020, 23:59 GMT**) must be made according to item 4.1.6 of the ITTF Handbook using the appropriate form for that purpose.

The **form for modifications** can be downloaded [here](#).

D. ACCOMMODATION AND TRAVEL DETAILS

Accommodation details have to be entered online until **Friday 17 January 2020, 23:59 GMT**.

Travel details (including departure) have to be entered on-line until **Friday 14 February 2020, 23:59 GMT**.

Changes on travel details must be advised latest by Monday 16 March 2020, 23:59 GMT.

12. VISA APPLICATION National Associations must submit all necessary information for getting the invitation letter and to get in contact with their closest Embassy/Consulate, within the visa application deadline set to 10 January 2020. Furthermore, delegation members of several countries have to attend a visa application interview also within a certain deadline to be sure to get the visa on time: visa interview deadline set to 20 January 2020.

- Check the list of nationals who need and do not need visa to stay in Korea Republic on this link:
https://www.visa.go.kr/openPage.do?MENU_ID=1010201#visa_list01_en
- Countries which do not have consulate or Embassy of Republic of Korea in their respective countries must find the nearest Embassy and Consulate for visa applications on this link: https://www.visa.go.kr/openPage.do?MENU_ID=10106
- Working-Permit Visa (C-4) is required for those who will engage in profit making activities at the event.

13. COPY OF PASSPORT & PHOTOGRAPH

As part of the entry process, photocopy of passport and an accreditation photograph (4cm x 3cm) have to be provided for visa and accreditation purposes.

In order to avoid delays at the accreditation centre, National Associations providing all required information and payment in advance will have priority during the accreditation process.

ATTENTION: Regardless if visa is needed or not, all passports must be valid at least 6 months after the departure date from Korea Republic.

14. TRANSPORTATION

The LOC will provide free transportation to the participants from and to:

- By plane from: **Gimhae International Airport (PUS)**
- By train from: **Busan Railway Station**

The LOC is not responsible to provide transportation in case of missing or late travel details.

15. HOSPITALITY [FREE]

Free accommodation and meals will be provided from lunch on **Saturday 21 March 2020** to breakfast on **Monday 30 March 2020** for:

- Two (2) men and two (2) women players nominated by the National Association (on double occupancy basis – requested single rooms will be charged fully);
- One (1) delegate to the Annual General Meeting from each National Association if he/she is not already included in the nominated players listed above (attendance to the AGM is required);
- Members of the ITTF Board of Directors, the Olympic and Paralympic Commission, full members of Committees and the Technical and Gender Commissioners.
- Honorary Presidents and Personal Honorary Members;
- President's Advisory Council Members;
- Three (3) members of the Doping Control Panel appointed by the Sports Science & Medical Committee;
- Members of the Athletes' Commission, not already included in the nominated players listed above;
- All the International Umpires, Referees and other officials from other National Associations invited in accordance with the Directives for Match Officials.

Players or delegates/officials not attending the sport obligations and official meetings (AGM and BOD) respectively, will be subject to full hospitality charge rates.

16. HOSPITALITY [FOR CHARGE]

SINGLE room: US\$ 275 per person/per day

TWIN/DOUBLE room: US\$ 230 per person/per day

Players and officials who are listed on National Associations' official entry forms but not entitled to free hospitality can take the official hospitality package including meals, transport and admission, at the rates indicated here.

The hospitality package includes an obligatory minimum of 5 days for players and coaches, and minimum of 2 days for all other accredited persons.

One extra night each will be charged for optional check in before 15:00 and check out after 11:00.

17. CANCELLATION POLICY

Before **Friday 14 February 2020, 23:59 GMT**: no cancellation fee.
From **Saturday 15 February 2020, 00:00 GMT**: **100% cancellation fee** of the total costs for each person **not** having free hospitality.

18. PAYMENTS

National Associations are requested to pay the entry fees, extra hospitality costs and hospitality costs for those persons not entitled to free accommodation and meals.

Payment should be made in US\$ currency by direct Bank Transfer within 8 days upon receiving an invoice from the LOC, and not later than **Friday 20 March 2020 or prior to accreditation whichever earlier**, to the following account:

Account Holder: Korea Table Tennis Association
Bank Name: Korea Exchange Bank, Olympic BR
Bank Address: 1F Olympic Center, #88 Bangi 2-dong, Songpa-gu, Seoul, Korea
Account number/IBAN: 224-910005-25138
Swift code: KOEXKRSE

Payment has to be made by covering all bank fees, in connection with the bank transfers, after receiving the pro-forma invoice from the LOC.

The LOC will make hotel reservations and pick-up arrangements only for National Associations which have completed payments.

19. KEY TIMELINES

Summary of key timelines and deadlines:

Preliminary entries: from 19 November 2019 to **13 December 2019, 23:59 GMT**

Final entries: from 14 December 2019 to **17 January 2020, 23:59 GMT**

Accommodation details: from 14 December 2019 to **17 January 2020, 23:59 GMT**

Travel details: from 13 December 2019 to **14 February 2020, 23:59 GMT**

Cancellations deadline: **14 February 2020, 23:59 GMT**

Payments deadline: **20 March 2020 or before accreditation**, whichever earlier

Sport changes in the composition of a team deadline: **21 March 2020, 12:00 local time (UTC +9)**

20. PLAYING SYTEM

The playing system and competition details can be found [here](#).

21. DRAWS

The seeding and draw for the first stage will be conducted based on the Seeding and Ranking principles of the [Playing System](#).

22. TEAM MANAGERS' MEETING

The Jury will meet with LOC's representatives, Referees and Team Managers on **Saturday 21 March 2020** (16:00 at BEXCO).

The Jury will meet on subsequent occasions during the Championships, if required. A National Association directly affected by a matter under consideration at a Jury meeting is entitled to be represented at that meeting.

- 23. SPORT SPECIFIC** In teams, only one (1) coach and the officially registered players may stay at the bench (maximum five (5) players, including the player in the court).
- 24. MATCH OFFICIALS** All matches will be officiated by qualified umpires in accordance with the Directives for Match Officials at World Title Competitions.
- 25. AWARDS** The winning teams will be entitled to receive a replica of the appropriate trophies. In addition to the Championship trophies the winner in each event will receive a gold medal, the losing finalist will receive a silver medal and the losing semi-finalists will receive bronze medals. All players taking part will receive a certificate of participation.
- 26. OBLIGATIONS** The entry will contain a statement that players nominated are willing to compete against any other participating player or team and that the participants respect and acknowledge regulations and rules of the ITTF Handbook. This statement must be confirmed by a responsible official of the nominating National Association and no entry form will be accepted unless such an undertaking has been given.
- 27. LIABILITY**
- A. By entering the Championships, participants agree to abide by all ITTF rules and by the rules and regulations of the LOC. All entered associations, and players agree to be under the auspices of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the World Championships. A participant's refusal of above listed coverage may be subject to suspension or dismissal from the competition. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the LOC.
 - B. By entering the Championships, each association must ensure that all delegation members confirm that they know that their personal data will be shared with the LOC and ITTF who, in turn, undertake not to share it with any unauthorized person in any way.
 - C. In the context of betting, participants in the World Championships shall follow the ITTF Code of Ethics (Chapter 6 of the ITTF Handbook). They shall not, by any manner whatsoever, infringe the principle of fair play, show unsporting conduct, or attempt to influence the course or result of a competition, or any part thereof, in a manner contrary to sporting ethics. Any violation of this principle shall be disciplined according to provisions of ITTF regulation 3.5.3.
 - D. By entering the Championships, all delegation members undertake to abide by the ITTF's anti-doping rules in effect (Chapter 5 of the ITTF Handbook).
 - E. By entering the Championships, all delegation members undertake to abide by the Code of Ethics and ITTF Anti-Harassment Policy and Procedures (Chapter 6 & 7 of the ITTF Handbook).

F. By entering the Championships, each association must ensure that all delegation members have medical insurance for the duration of the Championships.

**28. ENTRIES
MANAGER****Dimosthenis Messinis**E-mail: oes@ittf.com**29. COMPETITION
MANAGER****Zena Sim**E-mail: zena@ittf.com**30. LOC CONTACT****Roy Yun**E-mail: tabletennis@sports.or.kr