



**VI WORLD JUNIOR TABLE
TENNIS CHAMPIONSHIPS**
Madrid, Spain, 6 to 13 December 2008
CMD Francisco Fernández Ochoa



INFO 1

From: WJTTC Madrid 2008 Organizing Committee and ITTF Competition Manager
To: Participating Associations
Subject: WJTTC Cancellation Policy and Accompanying persons' hospitality package

Madrid, 23rd October 2008

Dear friends,

In about 48 hours the entries for the World Junior Table Tennis Championships, Madrid 2008 will be CLOSED and substitutes will be CALLED.

If you've not yet completed your Entry Form, please do it on time. Upon reception of your Entry Form, *Viajes El Corte Ingles*, the biggest travel agency in Spain will take care of your arrival/departure details and book the hotel rooms according to your request. Following your entry, the travel agency will send you the pro-forma invoice, and payment by bank transfer or credit card should be completed in order to GUARANTEE the hotel bookings.

Please note that December is a high season period in Madrid and please do not delay unnecessarily the booking/confirmation/payment procedure.

CANCELLATION POLICY:

Please respect that we have the usual World title event cancellation policy. Once your participation has been confirmed, if for any reasons you're forced to withdraw, **you must report it immediately to the organisers and to the ITTF Competition Manager and request the travel agency to cancel your hotel reservation.** If less persons travel and show up as originally entered, please report it also as soon as you know, and do not wait with communication until the arrival. Cancellation policy for hotel booking is as follows:

- Before 1 November no cancellation fee
- From 1 November until 22 November, a cancellation fee of 110 EUR for each person not entitled to have free hospitality.
- From 22 November until 4 December a cancellation fee up to 50% of the total costs for each person who does not have free hospitality.
- From 4 December a cancellation fee of 75% of the total cost for each persons who does not have free hospitality.





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GROUPS ARRIVING EARLIER THAN 3rd DECEMBER:

Groups arriving before 3rd December can be offered to stay in the official hotel of the Delegations (Husa Moncloa *****) on half-board basis at a price of 130 EURO per day for single room and 167 EURO per day for double room. Note that before 4th December there is no practice facilities at the official venue (the hall is available on 4th December morning), so if you want to practice earlier, you should contact our Technical Adviser, Mr. Manuel Sierra (msiepu@hotmail.com).

EXTRA PERSONS:

Some associations request more accreditations than those entitled on the "List of Official Party". The Organizing Committee is ready to accept accompanying persons; trying to accommodate them in the same official hotel on the basis of "first come, first serve". Priority will be given to those completing the full process (entry form, travelling details, bank transfer payment) earlier.

The prices for the accompanying persons are the prices charged to the OC by the travel agency, including accommodation in the official hotels, full board, transportation and accreditation.

As all the rooms in the Hotel Husa Moncloa ***** are reserved for the official delegations, Hotel Husa Princesa ***** (twin building connected with the Hotel Husa Moncloa *****) is the option offered to the delegations. The price of the single room is 197 EURO and 247 EURO of the double room including the full package: accommodation, three meals, transportation and accreditation.

You can book these extra places on the Entry Form Documents.

Looking forward to meet you soon in Madrid and with best regards,

Carmen Abad
Operations Manager

Raul Calin
ITTF Competition Manager

