



Instructions to suppliers of racket coverings

To obtain authorisation (i.e. entering the List of Authorised Racket Coverings) for new types of racket coverings the supplier should submit a completed “**Form 1, 2005**” - one for each brand of covering along with appropriate samples (one of each colour, rubber only, no sponge) to:

Odd Gustavsen, Oksval Terrasse 30 A, N-1450 Nesoddtangen, Norway.

Please only write in the shaded areas. Refer to our Technical Leaflets; T4 for racket coverings and T7 for authorisation. Samples submitted without “**Form 1**” may be returned or delayed. Where appropriate just tick off [] the descriptions that apply.

This Form is not required for renewal of fees, nor for the 10-year re-check; only for new and coverings changed in the text area.

Name and address of supplier: The supplier is normally the ITTF contact point regarding this racket covering, and it is not necessarily the actual manufacturer. It is the name of the supplier (sometimes shortened) that is found in the rubber mould.

Text in the rubber mould. The **supplier** name and the **brand** should be given exactly as they appear on the rubber surface; they will appear the same way in the Authorised List. Both must be present. The supplier name and the brand name combined make the unique identification for all racket coverings.

New or changed data. Tick off what is the case. If the covering is already on the List, specify in the **Comment** area at the bottom how we should consider the information on this form, e.g. adding a colour or changing the text. Normally changing of material or dimensions make new coverings.

Pimples. Tick off for **Out** or **In**. The List will indicate – under Type - whether the pimples are “**In**” or “**Out**”. However, “**Anti**” will be given by the supplier (below), and “**Long**” by ITTF when the aspect ratio (pimple height / pimple diameter) is 0.9 or larger.

Invoice to be sent to: If the invoicing address is different from “Name and address of supplier”, please give full details here.

Pimples / cm². should be between 10 and 30, fill in your number.

Characteristics. Tick off for your description of pimple length and suggested use. “**Anti**” if appropriate.

Rubber colours. Tick off for black and / or red – either translucent (**transl.**) (i.e. whether an underlying dark sponge will affect the apparent colour of the covering) or **opaque**.

Rubber thickness. For the covering this includes both the base and the pimples (= **T** on the sketch in the Form). List all actual thicknesses for coverings.

Style. Tick off for **one** of the three allowed styles shown here.

Pimple top. Tick off either as smooth or roughened.

Gloss. Write down your own measured value by either method. The maximum for ASTM = 24%, for EEL= 6%.

Dimensions. Check with “**Requirements**” given for the pimples (**In** or **Out**). Under **Your data**, write your measurements:

- A** = diameter on top of the pimples,
B = closest distance between tops of adjacent pimples,
H = length of pimples.

Please note that:

1. Differences in rubber thickness do not require separate authorisation if the coverings do not otherwise differ and if they carry identical wording / numbering.
2. If two coverings differ in pimple diameter or length or in the inscriptions that they carry, then they are considered as separate rubbers, and own sheets must be completed.
3. Otherwise identical coverings sold as pimples "in" and pimples "out" are considered to be different brands, even if they carry the same name, and consequently they require separate forms and fees.
4. It is not necessary to re-submit forms and samples annually for racket coverings that are continued from year to year, nor for the ten year test.
5. A retest will be performed each ten years; the suppliers will be notified.
6. A testing fee will be invoiced for **each** test performed, regardless the reason.
7. A fee will be due for each year a racket covering remains on the List of Authorised Racket Coverings. The supplier will notify ITTF when a covering should be removed from the List.
8. We ask you to submit a file containing an image of the text area, preferably in BMP, JPG or TIF format for the ITTF web site.

The Form may be filled out in a PC and submitted as a file.